

MENDHAM BOROUGH BUREAU OF FIRE PREVENTION #1418-001  
OFFICE OF THE FIRE MARSHAL



**VARIANCE REQUEST**  
6 WEST MAIN STREET  
MENDHAM, NJ 07945

Voice – (973) 543-7152  
Fax – (973) 543-2290

**DATE:** \_\_\_\_\_

Upon the application of a property owner or lessee with consent of the owner, the fire official may grant a variance from the requirements of a regulation or standard adopted pursuant to the Act; provided, however, that no variance shall be granted unless it is determined that strict compliance would result in practical difficulty and that the variance, if granted, would not unreasonably jeopardize the safety of the occupants or intended occupants, fire fighters or the public generally, 1. In any facility subject to regulation by a state agency, no variance shall be granted except after consultation with that state agency. 2. Financial hardship alone shall not be grounds for a variance. An application for a variance shall be made in writing, shall be filed with the fire official and shall set forth the following information:

You will be notified within 30 days after submitting this request if it is granted or denied. A request, which is not granted within 30 days, shall be deemed to have been denied. A denial of a request for variance may be appealed in the same manner as any other ruling issued by the Commissioner.

**PLEASE PROVIDE THE FOLLOWING INFORMATION:**

REGISTRATION NUMBER: \_\_\_\_\_

NAME OF BUSINESS: \_\_\_\_\_

ADDRESS OF PREMISES: \_\_\_\_\_

The requirements of the regulations from which a variance is sought:

\_\_\_\_\_  
\_\_\_\_\_

The manner in which strict compliance with the regulations would result in practical difficulty:

\_\_\_\_\_  
\_\_\_\_\_

The nature and extent of the practical difficulty: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Feasible alternatives, which would adequately protect the occupants or intended occupants, fire fighters and the public: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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**GENERAL**

YOU MAY CONTEST THESE ORDERS AT AN Administrative Hearing. The request for a hearing must be made in WRITING WITHIN 15 days after receipt of this order. The application for appeal shall be accompanied by a fee in the sum of \$100.00 payable to Construction Board of Appeals and addressed to:

<p>Morris County Construction Board of Appeals P.O. Box 900 Morristown, NJ 07963-0900</p>
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In accordance with the rules promulgated under the Administrative Procedure Act (N.J.A.C. 52:14B-1 et seq. and 52:14F-1 et seq.), an appeal request must sufficiently identify the decision or action you wish to appeal and the specific reasons forming the basis for your dispute, in order that a decision may be made as to whether your appeal constitutes a contested case.

You are advised that only matters deemed to be CONTESTED CASES, as defined by the Administrative Procedure Act, will be scheduled for a hearing. If a hearing is scheduled, you will be notified in advance of the time and place. At a hearing, a corporation may be represented only by a licensed attorney, unless approval is given by the Office of Administrative Law.

**NOTICE:**

If you require guidance or advice concerning your legal rights, obligations or the course of action you should follow, consult your own Advisor.